



Document Title:
DHCE
HALAL APPLICATION FORM

Document No.:	DHCE/017
Revision No.:	00
Effective Date:	1 April 2017
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Application Form for Halal Certification

Date of Application

Application No.

(for office use only)

Company Information:

Company Name			
Company Registration Number			
Address			
City		Primary Contact	
State/Province		Position/Title	
Country		E-mail Address	
Postal/Zip Code		Telephone No.	
Web Address		Fax No.	

Application Authorized by: _____ Date Authorized: _____

(please print)

Position/Title of Individual: _____

(please print)



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Manufacturing Facility Information: (if different than above)

Company/Plant Name			
Address			
City		Plant Contact	
State/Province		Position/Title	
Country		E-mail Address	
Postal/Zip Code		Telephone No.	
Gov't Plant Code		Fax No.	

Access and Travel Information:

Name of the nearest major city and airport to the location	
Distance between the airport and location to be certified	Kilometers / Miles

Please Note: If there are more than two factories that are producing the product, please include the full address, contact number and contact person for each additional location. If there is a separate packaging plant, please include all details.

Product Information:

(1) Has the company ever applied for Halal certification previously?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If yes, please state the Halal agency that was previously applied to</i>	
(2) Has the factory ever been supervised before, either on a yearly basis or for a specific batch production for another buyer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If yes, please state the Halal agency that was certifying</i>	



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(3) Please state all food safety programs implemented at the factory (Please include a copy of each food safety program certificate with this application)		<input type="checkbox"/> HACCP <input type="checkbox"/> ISO-22000 <input type="checkbox"/> GMP <input type="checkbox"/> BRC <input type="checkbox"/> Other
(4) Is the Brand Name	<input type="checkbox"/> Owned <input type="checkbox"/> Private Label <input type="checkbox"/> Other: _____	
(5) Do you produce product using pork or pork derivative in your factory?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
(6) Do you produce products using animal meat or animal derivatives such as beef, chicken, deer or mutton?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
(7) Do you use gelatin in your product?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
(8) If this application is for food product, does the product contain alcohol exceeding 0.1%?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
(9) If this application is for flavor as a final product, does the product contain alcohol exceeding 0.5%?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
(10) Do you produce products using glycerine or its derivatives?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
(11) Size of Premises	_____ *sq. ft. m	



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(12) Please list all geographic areas where the product is or will be marketed

- Canada
- Egypt
- Indonesia
- Malaysia
- Pakistan
- Saudi Arabia
- Singapore
- United Arab Emirate
- United States
- Worldwide
- Other

PLEASE FILL IN THE ATTACHED FORM "DHC APPLICATION FORM 2 of 2" IN WHICH YOU ARE REQUIRED TO FILL IN COMPLETE DETAILS OF INGREDIENTS, PROCESSING AIDS, ADDITIVES, RELEASING AGENTS AND PAKAGING



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Statement of Willingness to Comply with DHCE Halal Certification Regulations

I/we undertake that the information provided by us for Halal Certification is based on real practices.

All the ingredients/Raw Materials are mentioned truly in the application/annexure (being used in the formulation).

We also undertake that in case of any change in the raw material or change of ingredients or change of formulation or change of suppliers or manufacturer, we will immediately inform DEPARTMENT OF HALAL CERTIFICATION EUROPE regarding the changes.

CLIENT CONFIDENTIALITY STATEMENT:

DEPARTMENT OF HALAL CERTIFICATION EUROPE, undertakes that it will be ensured that all the information supplied by or obtained from the application with respect to its processes, business secrets, prices and operations will be kept in the strictest confidence and it will not be disclosed for the benefit of any other company.

I / We understand that by virtue of this application, I / we duly authorize DEPARTMENT OF HALAL CERTIFICATION EUROPE where necessary and in their sole discretion to approach other recognized Muslim Authorities or Halal bodies or any supplier or manufacturer of any product or equipment or other peripherals used by the applicant to verify its conformity with the Halal standards.

Note: Kindly ensure facilitation on the following items:

1. The **Annexure-I** (on the previous page) is a List of your Products / Brands to be Certified with the list of ingredients in the product. This is a MUST to be submitted with this application and should be duly filled with the ingredients list for us to process the quotation, based on Annexure-I. Incomplete list of products or incomplete list of ingredients will not be accepted as DEPARTMENT OF HALAL CERTIFICATION EUROPE can ONLY quote the Halal Certification fee with complete details.
(any softcopy format is always acceptable)

2. The **Annexure-II** (Excel Sheet) is a List of your ingredients/ raw material supplier / manufacturer with their contact details. If you do not have this information readily available, you may get it from your ingredients/ raw material supplier and send the Annexure-II to us later.(any softcopy format is always acceptable)



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3. Kindly enclose copy of any Halal certificates that you may already have for any of your products that you want DEPARTMENT OF HALAL CERTIFICATION EUROPE to certify. (products or its ingredients)

4. Application forms will only be accepted when fully completed and duly signed by the Proprietor/Director or authorized representative with company Stamp.

Applicant Name:

Designation:

Signature:

Company Seal & Stamp:

Date:
